



# Book Advance

To request a book advance, complete, sign, and return this form to the Ramapo College Office of Financial Aid via email [finaid@ramapo.edu](mailto:finaid@ramapo.edu) or return to Office of Financial Aid, Rm. E-210

Name: \_\_\_\_\_

R Number: \_\_\_\_\_

I would like to request a book advance in the amount of \$ \_\_\_\_\_  
for the Spring 2024 semester.

I acknowledge that funds used for my book advance may come from title IV financial aid funds and I authorize the use of these funds for a book advance.

**PLEASE READ THE FOLLOWING:**

The student is able to request up to \$600.00 (\$900.00 if a nursing or biology student) only if the requested amount shows as a credit on the student's account. This appears as a negative amount due on your bill.

Any remaining unused advance amounts will be credited directly back to your account and returned to the student once their financial aid is disbursed.

**Once submitted and posted the bookstore will email the student when the request has been processed and is available for use. This can take 2-3 business days.**

*Book advance purchases cannot be made without a valid form of picture I.D.* (Student I.D., driver's license with picture, or credit card with picture).

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

*The online bookstore is always open. Please visit [www.ramaposhop.com](http://www.ramaposhop.com)*

*When ordering electronically students choose Financial Aid as the payment method, and enter their R# to complete the order.*

**The following are HARD DEADLINES:**

*February 6 is the last day to request a book advance for in person or online purchase.*

*February 8 is the last day to purchase books in person or online.*