



2024-2025 Verification Worksheet

Your 2024–2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we must ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information the financial aid office will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the office of financial aid. If you have questions about verification, contact our office as soon as possible at (201)684-7549 or email finaid@ramapo.edu so that you can avoid delays in your financial aid.

Forms can be returned via mail, or in person to the
Office of Financial Aid - Office E-210
Ramapo College of New Jersey
505 Ramapo Valley Rd, Mahwah, NJ 07430
OR

Documents can be submitted via secure e-mail from your RAMAPO EMAIL ADDRESS to finaiddocs@ramapo.edu

****PLEASE NOTE: EMAILS & FAX NOT ACCEPTED****

A. Dependent Student's Information

Student's Last Name Student's First Name Student's M.I. Student's Social Security Number

Student's Street Address (include apt. no.) Ramapo ID #

City State Zip Code Student's Email Address

Student's Home Phone Number (include area code) Student's Alternate or Cell Phone Number

B. Family Size Includes the following:

- The student
- The student's parents, even if the student is not living with them. Exclude a parent who has died or is not living in the household because of a separation or divorce. Include a parent who is on active duty in the US Armed forces apart from the family.
- The student's siblings if the following are true:
 - They live with the student's parents (or live apart because of college enrollment.)
 - They receive more than half of their support from the student's parents, and
 - They will continue to receive more than half of their support from the student's parents during the award year.
- Other persons if the following are true:
 - They live with the student's parents,
 - They receive more than half of their support from the student's parents and will continue to do so during the award year.

The criteria for "dependent children" or "other persons" should reflect the family size and list individuals for whom the parent could claim as a dependent on a U.S. tax return if the parent were to file a U.S tax return at the time of completing the 2024-2025 FAFSA. As a result, the parent should not include any unborn children in the family size

If more space is needed, provide a separate page with the student's name and Ramapo ID number at the top

Full Name	Age	Relationship	If a family member will attend college at least half time during the award year, name the school here
		Myself	Ramapo College of New Jersey

Student's Name: _____ RID: _____

C. Dependent Student's Income Information

Check the box that applies: CHECK ONLY ONE!

- ☐ My 2022 income information was successfully loaded into the 2024-2025 FAFSA via the Financial Aid Direct Data Exchange process.
- ☐ My 2022 IRS Tax Return Transcript is attached.
- To obtain an IRS tax return transcript, go to www.irs.gov and click on the "Get Your Tax Record" link, or call 1-800-908-9946.
 - Make sure to request the "IRS tax return transcript" and NOT the "IRS tax account transcript."
- ☐ I will not file and am not required to file a 2022 Federal Tax Return. (If you did not file a tax return, but had earnings from work, please list each employer, even if you did not receive an IRS W-2 form):

Employer's Name	2022 Amount Earned	Attached W-2
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00(example)</i>	✓

Non-Tax Return Filers MUST attach copies of all 2022 IRS W-2 forms issued to the student by employers.

D. Parent's Income Information to Be Verified - Note: If two parents were reported in Section B of this worksheet, the instructions and certifications below refer and apply to both parents.

Check the box that applies: CHECK ONLY ONE!

- ☐ My parent(s) 2022 income information was successfully loaded into the 2024-2025 FAFSA via the Financial Aid Direct Data Exchange process.
- ☐ My parent(s) 2022 IRS Tax Return Transcript is attached.
- To obtain an IRS tax return transcript, go to www.irs.gov and click on the "Get Your Tax Record" link, or call 1-800-908-9946.
 - Make sure to request the "IRS tax return transcript" and NOT the "IRS tax account transcript."
- ☐ My parent(s) will not file and are not required to file a 2022 Federal Tax Return.
(If your parent(s) did not file a tax return, but had earnings from work, please list each employer, even if you did not receive an IRS W-2 form):

Employer's Name	2022 Amount Earned	Attached W-2
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00(example)</i>	✓

Non-Tax Return Filers MUST attach copies of all 2022 IRS W-2 forms issued to the parent by employers.

E. Certification and Signatures

Each person signing this worksheet certifies that all of the Information reported on it is complete and correct.
The student and one parent must sign and date.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Parent's Signature

Date