To request a book advance, complete, sign, and return this form to the Ramapo College Office of Financial Aid via email finaid@ramapo.edu or return to Office of Financial Aid, Rm. E-210

Name: __________________________________________

R Number: _______________________________________

I would like to request a book advance in the amount of $_______ for the Spring 2022 semester.

**PLEASE READ THE FOLLOWING:**
The student is able to request up to $700.00 ($1100.00 if a nursing or biology student) only if the requested amount shows as a credit on the student’s account. This appears as a negative amount due on your bill.

**Once submitted and posted the bookstore will email the student when the request has been processed and is available for use. This can take 3-5 business days.**

**Book advance purchases cannot be made without a valid form of picture I.D.** (Student I.D., driver’s license with picture, or credit card with picture.

_________________________
Student Signature

*Due to COVID-19, the Bookstore is currently has limited hours of operation, but the online store is always open please visit [www.ramaposhop.com](http://www.ramaposhop.com)*

When ordering electronically students use their R# to “checkout” when payment is due.

*January 26 is the last day to request a book advance.*

*February 1 is the last day to purchase books online.*

*February 4 is the last day to purchase books in person.*